

## Spalding Catholic School Board of Education Minutes

Spalding Catholic School Board of Education met in regular session on Wednesday, May 17th, 2017 at 6:30 pm in Granville.

Members present: Maureen Berg- PreK-8 Principal, Fr. Terry Roder-Spalding Catholic Schools President, Lori Budden-Board President, Dennis Schmit-Board Vice-president, David Christoffel, Paul Stoll, Rick Kellen, Dan Goebel-Development Director and De Atsma-Bookkeeper.

Members Absent: Larry Davis

The meeting was opened with prayer led by David Christoffel.

**Review Minutes:** Minutes from April 25, 2017 meeting approved, motion by Dennis Schmit and seconded by Paul Stoll.

**Teacher visits:** None

**Citizen Input:** Mark Von Arb, Curtis Christoffel

**Agenda Additions:** Review of operating agreement between Gehlen and Spalding

### **Old Business:**

**Development, Marketing/Enrollment:**

--Registration updates.

**Finance:**

--De Atsma discussed current profit and loss sheet and balance sheet. Board discussion regarding finance committee reviewing the teacher pay scale and giving recommendations to the board.

**Catholic Identity:**

No report

**Leadership/Governance:**

No report

**Building and Grounds:**

1 of our busses has had engine problems again. Recommendation from repair shop to explore the option of trading off the bus. Discussion on looking at new bus in 2017-18 due to large expenses of repairs on 15 and 12 year old buses. Board reminded of 3% reduction in non-public transportation reimbursement for the last semester already, with possibly more cuts next year due to Iowa budget shortfalls. Transportation committee to look at the current buses condition / usage and review routes.

### **New Business**

De Atsma presented a preliminary budget. Finance committee to assist with further recommendations at June meeting and budget proposal will be brought to the board at June 2017 meeting.

On a yearly basis the board presents a formal letter to the foundation for funding, it is time again to do so. Motion to request foundation money made by Rick Kellen, Second by Lori Budden, motion carries. Dan Goebel/Maureen Berg will prepare letter. Signature needed by school board president.

Alton and Hospers are looking for new representative to fill a 3 years term on the Spalding Catholic Board of Education. Granville will be filling a 1 year term to replace Larry Davis due to him moving out of the area.

Discussion regarding a changing our constitution and bylaws to allow voting of a board member to be board secretary. We have now been without a board secretary for 1 year. Current constitution and bylaws state that the secretary should not be a board member.

Middle School updates?

Parish assessments and budget will be reviewed by the finance committee at their June 2017 meeting hopefully with recommendations for the board.

Board discussed questions to bring to the meeting with the Granville Parish Board scheduled for May 22, 2017 at 6:00pm in the Granville cafeteria.

- Fiscal year timeline for building turnover
- Where they prefer we store the school property from the end of the school year until it is moved to Alton.
- Building access if we rent a room or 2 from them after the parish takes over.

Logistics of transition:

Alton Center Reno:

Review of operating agreement between Gehlen and Spalding:

Principal's Report, see attached.

Action Plan Review:

Father Roder: Talk with parishes regarding need for parish representatives from Alton, Hospers and 1 year term for Granville. Review corporate board paperwork.

Maureen: Foundation money request letter. Contact architects.

Closing prayer offered by Father Roder

2109 motion made by Rick Kellen to adjourn, seconded by Dennis Schmit.

Minutes respectfully submitted by Lori Budden

## **Principal's Report:**

### **STANDARD # 1: The administrator is an educational leader who helps create a Faith Community.**

Our second graders did an outstanding job of representing Spalding at their First Communion Mass on May 7<sup>th</sup>. Our K-2 students did an impromptu Divine Mercy chaplet for Landon Bunkers. Our 3-8 students will do the Chaplet of Divine Mercy this week. Our 3-8 students had their May Crowning mass, and due to a funeral, the K-2 students will do theirs this Friday, May 19. Our 6<sup>th</sup>/7<sup>th</sup>/8<sup>th</sup> grade, their teachers, and parents will go to the West Bend Grotto on May 22<sup>nd</sup> as a farewell field trip. They will start the day there with a mass celebrated by Fr. Behm and then tour the Grotto as a group. Our teachers continue to plan the 8<sup>th</sup> grade graduation mass and Awards Day Mass.

**STANDARD #2: The Administrator is an educational leader who promotes the success of all students by facilitating the development, articulation, implementation, and stewardship of a vision of learning that is shared and supported by the school community. (Shared Vision—School improvement).** All diocesan schools did the STAR testing in both reading and math. In math ALL of our grade levels had above average scores—the entire classroom scores ranged from 64%-91%. In reading, our % ranks for entire classrooms ranged from 72%-82% in grades 1<sup>st</sup>-4<sup>th</sup>. Our 5<sup>th</sup>/6<sup>th</sup> scores went up 4 % points over the year, and our 7<sup>th</sup>/8<sup>th</sup> grade scores went up 10% and those students showed 1.5 years of growth in just one year. Our 5<sup>th</sup> and 8<sup>th</sup> grade took the ACRE tests and we will get those results this summer. Our 8<sup>th</sup> grade has finished up IHAPI, which is a career and college requirement for the state of Iowa. Katie Christoffel had her kindergarten bump-up day, with 6 attendees. Preschool has ended the year and had a very large turnout for the last day.

### **STANDARD #3: An educational leader promotes the success of all students by advocating, nurturing and sustaining a school culture and instructional program conducive to student learning and staff professional development. (Culture of Learning)**

Our teachers continue to work on interventions and skills during the MTSS (Multi-tier Support System) time in each classroom. We have several teachers attending FOSS kit training this summer. Maureen will attend Google Applications for the Classroom, and our K-5 teachers will attend a READ-IT refresher course in August.

### **STANDARD #4: An educational leader promotes the success of all students by ensuring management of the organization, operations and resources for a safe, efficient and effective learning environment. (Management—Money & Resources).**

The finance council discussed the next year budget with some unknowns. We had projections for from 43-53 students so that we are prepared to budget with uncertain numbers. Maureen has talked with both Jeff Alesch and Russ Adams (supt. of MOC-FV) about our students doing band. Due to travel time, Gehlen would have to send a teacher up here. For MOC-FV, our students will need to go to OC Elementary for 5<sup>th</sup> grade band and MOC-FV for 6<sup>th</sup> grade band. We can get students there with one van for 5<sup>th</sup>, and walking students over to the middle school for 6<sup>th</sup> grade. Out of 8 teaching positions needed at Spalding, 6 contracts were returned. Our average years of experience with returning teachers is 26 years. Applications closed last Saturday for the two positions (3/4 and 5/6 combination classrooms) and an interview team will be meeting with three candidates this week. Of the hourly positions, there will need to be only one reduction in force after all job descriptions are re-written. Several staff members have decided not to return and notified Maureen by May 5<sup>th</sup>. The teachers and staff will be recognized at the Awards Day mass on May 24<sup>th</sup>, the last day of school.

**STANDARD #5: An educational leader promotes the success of all students by collaborating with families and community members, responding to diverse community interests and needs and mobilizing community resources. (Family and Community) – A**

community meeting with a Danbury teachers to talk to parents about shared classrooms was held May 9<sup>th</sup> and attended by about 20 parents. The 6<sup>th</sup> and 7<sup>th</sup> grade visit day was May 5<sup>th</sup>, with students who went down to Gehlen in the morning. The K-5<sup>th</sup> grade and 8<sup>th</sup> grade joining them in the afternoon for Then Feed Just One.

**STANDARD #6: (Ethics)**

**STANDARD #7: An educational leader promotes the success of all students by understanding the profile of the community and responding to and influencing the larger political, social, economic, legal and cultural context. (Big Picture Issues)**

Due to low enrollment in the afternoon preschool, Spalding will offer 3 year old preschool in the afternoon. Ads went out for a 2 week run in early May. The building decision went out to the larger community through a notice in our monthly newsletter. Our community has continued to support us through this change in structure. Several alumni have called or written to state that they were surprised that Spalding had gotten so small, but that they understood a decision had to be made. Many other people have offered help when we need to make a transition.